**Llanfair Caereinion Town Council**

 **Annual recurring expenditure from the 1st April 2019 to 31st March 2020**

**Agreed Budget for Llanfair Town Council at meeting on Monday 14th Jan 2019**

Clerk’s Salary 10,000

Admin 1,000

PAYE admin 220

Internal and external audits 550

Membership and meeting expenses 300

Chapel of Rest electricity 500

Chapel of Rest rates 800

Insurance 750

Playground inspection 75

Playground maintenance 4,000

School crossing 4,650

Church clock 500

Grass cutting 6,500

General maintenance 5,000

Christmas Lights 1,000

Public toilets:

Cleaning contract 2,000

Cleaning materials 300

Insurance 250

General maintenance 1,115

Electric and water 2,000

Additional expenditure agreed

1.Street scene – No further information had be received from PCC on this matter

2.Training of councillors and Clerk – 1,000

3.Library – 3,000

4.Allowance for town councillors – It was agreed that any expenses claimed by new or existing councillors would come from reserves.

5.Commitment to MWT for Deri Woods additional funding (see minutes of meeting July 2017 where additional contribution of £4,400 over three years was agreed) – 1,500.

6.Solicitor – 1,500

Library – 3,000

Donations:

Llanfair Public Institute 500

Football Club (verti drainage to the value of) 1,000

Rhiwhiriaeth Community Hall 200

Carnival Committee 250

Estimate income from 1st April 2019 to 31st March 2020

Current precept 40,000

Mountfield grazing 100

Dwyrhiw CC school crossing 100

Wayleaves 120

Bowling Club rent 10

Football club rent 60

Burials ?

Headstone fees ?

Chapel of rest ?

Public Toilets PCC Grant 5,000

 Llanfair Caereinion Town Council

Minutes of Budget meeting held on Monday 14th January 2019 at 7pm at The Institute, Llanfair

Present: Cllrs C Evans, I Davies, H Davies, K Roberts (Chair), R Astley, W Williams, Cllr G Jones, G Peate (left at 7.40pm), C Stephens (arrived at 7.30pn), U Griffiths and Clerk

Apologies –Cllr V Evans

1.Minutes of Budget meeting held on 15th Jan 2018:

Minutes were read and agreed and signed by the Chair.

2.Third quarter spending review:

Clerk presented the 3rd Quarter Budget spending review. Any questions were answered and all agreed with the presented figures.

3. Budget for 2019 – 2020.

Clerk presented the draft Budget. The following amendments to the Budget were agreed:

1.Clerk’s salary: Due to an increase in the Clerk’s hours and salary this was increased to £10,000

2. Admin: It was agreed that the admin costs should be increased to £1,000 to allow for larger purchases such as bin bags for Mountfield.

3.PAYE: Based on this year’s invoice PAYE cost was increased to £220

4.Chapel of Rest electric: It was agreed to increase this to £500

5.Chapel of Rest rates: It was agreed to increase this to £800 to cover any increase from PCC

6.Insurance: Due to a decrease in premium on a new 3 year deal this was reduced to £750.00 and toilets would be listed separately.

7.School crossing: It was agreed to raise this to £4,650 to allow for increase from PCC. It was also agreed that, as part of this cost was incurred on the A458 trunk road crossing funds should be sought directly from WAG.

Action : Clerk to contact WAG directly.

8.Church Clock. It was agreed to increase this to £500.

9.Public toilets cleaning contract. This was to be increased to £2,000

10. Public toilets cleaning material costs – It was agreed to raise this to £300.

11.Toilet insurance – This was listed separately at £250.

Addition expenditure:

1.Street scene: No further information was available from PCC. Therefore no provision can be made in the budget.

2.Training costs. Clerk and Councillors remained unaltered to allow for Clerk to start qualification - £1,000

3.IPRW Councillors expenses. All present agreed that no expenses would be claimed. However, all possible claims from new or existing Councillors would be covered from reserves.

4.Solicitor – It was agreed that provision should be made for solicitor’s fees for Banwy CAT

5.Library – County Councillor Gareth Jones updated the members on possible cuts to the Library service. More detail was not available. It was agreed to keep the budget the same as previous years - £3,000.

Precept:

It was agreed by all that the Precept should remain at £40,000. The large reserves held by the Town Council would facilitate any extra and / or unforeseen spending.

Action: Clerk to inform PCC of precept requirement.

AOB:

1.Clerk had applied for online banking with HSBC. It was agreed that all signatories could sign application.

Actions: Clerk to take signed application into HSBC for completion.

2. The terms of reference were agreed for the Finance Sub Committee and any other sub committees. That being that all committees are for discussion and advisory purposes only. All findings must be reported to the full Town Council meeting for approval. Sub committees have no financial or decision making powers.

3.The Financial Regulations were agreed as per the recommendations of the Finance Committee meeting on 20th November 2018 and formally adopted.

Meeting ended at 9 pm.